

**DRAFT – Published in accordance with Governor Kay Ivey’s Proclamations Dated
March 18, 2020 and April 2, 2020**

**Minutes of the remote meeting of the Mobile Housing Board
Held on May 19, 2020 at 10:00 A.M. (Telephonically and Zoom)**

Chairman Hill called the meeting to order at 10:00 A.M. A roll call for the purpose of establishing a quorum. Commissioners Hill, Fenderson, Swann and Fair were present. In addition to the members of the Board of Commissioner the following staff members were present: Michael Pierce, Kathi Bryant, Yeta Cook and Elicia Brown. In addition to the staff Jeff Bennett, Contract Interim CFO, Moshae Donald and Raymond Bell were present. Other members of the general public were present.

The published agenda was adopted and presented as follows:

**MOBILE HOUSING BOARD
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING
REMOTE (TELEPHONE) MEETING
151 SOUTH CLAIBORNE STREET – BOARD ROOM**

**AGENDA
MAY 19, 2020 9:00 A.M.**

**Rev. Bobby Brown, Pastor
of Bethel AME Church**

THE INVOCATION

PLEDGE OF ALLEGIANCE

1. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS HELD ON APRIL 14, 2020.
2. **ITEM NO. SBG 20-20. GROUP MEDICAL INSURANCE SERVICES.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO A ONE (1) YEAR CONTRACT RENEWAL FOR “GROUP MEDICAL INSURANCE SERVICES” WITH BLUE CROSS BLUE SHIELD FOR AN AMOUNT NOT TO EXCEED AMOUNT OF \$1,100,000 AND OTHER RELATED MATTERS.
3. **ITEM NO. SBG-20-21. GROUP LIFE INSURANCE.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO RESPECTIVE ONE (1) YEAR CONTRACT, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS, FOR GROUP LIFE INSURANCE WITH THE UNUM GROUP FOR THE AGGREGATE AMOUNT OF \$30,000 FOR THE BASE CONTRACT PERIOD, AND OTHER RELATED MATTERS.

4. **ITEM NO. SBG-20-22. LONG TERM DISABILITY.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO A RESPECTIVE ONE (1) YEAR CONTRACT, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS, FOR LONG TERM DISABILITY WITH THE UNUM GROUP FOR THE AGGREGATE AMOUNT OF \$20,000 FOR THE BASE CONTRACT PERIOD, AND OTHER RELATED MATTERS.
5. **ITEM NO. 20-23. CONSULTANT SERVICES.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO A THIRTY (30) DAY CONSULTANT SERVICES CONTRACT WITH ADRIAN P. FIELDS, AND OTHER RELATED MATTERS.
6. CONSIDERATION OF ANY OTHER BUSINESS, WHICH MAY LEGALLY COME BEFORE THE BOARD.
7. ADJOURNMENT

ACTIONS BY THE BOARD

THE INVOCATION – Commissioner Fenderson gave the invocation.

PLEDGE OF ALLEGIANCE – The Pledge of Allegiance was led by the Chair.

1. CONSIDERATION FOR THE APPROVAL OF THE MINUTES OF THE REGULAR BOARD OF COMMISSIONERS HELD ON APRIL 14, 2020.

The Chair requested any amendments or corrections. None being made the Chair called for the question.

The Motion was made by Commissioner Fair and seconded by Commissioner Swann. A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	

2. **ITEM NO. SBG 20-20. GROUP MEDICAL INSURANCE SERVICES.**
TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO A ONE (1) YEAR CONTRACT RENEWAL FOR “GROUP MEDICAL INSURANCE SERVICES” WITH BLUE CROSS BLUE SHIELD FOR AN AMOUNT NOT TO EXCEED AMOUNT OF \$1,100,000 AND OTHER RELATED MATTERS.

The Motion was made by Commissioner Fenderson and seconded by Commissioner Swann.

Attorney Bell gave a summary of the proposed resolution. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	

3. **ITEM NO. SBG-20-21. GROUP LIFE INSURANCE.**

TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD ("MHB") TO ENTER INTO RESPECTIVE ONE (1) YEAR CONTRACT, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS, FOR GROUP LIFE INSURANCE WITH THE UNUM GROUP FOR THE AGGREGATE AMOUNT OF \$30,000 FOR THE BASE CONTRACT PERIOD, AND OTHER RELATED MATTERS.

The Motion was made by Commissioner Swann and seconded by Commissioner Fair.

Mrs. Bryant gave a summary of the proposed resolution. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	

4. **ITEM NO. SBG-20-22. LONG TERM DISABILITY.**

TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD ("MHB") TO ENTER INTO A RESPECTIVE ONE (1) YEAR CONTRACT, WITH THREE (3) ONE (1) YEAR RENEWAL OPTIONS, FOR LONG TERM DISABILITY WITH THE UNUM GROUP FOR THE AGGREGATE AMOUNT OF \$20,000 FOR THE BASE CONTRACT PERIOD, AND OTHER RELATED MATTERS.

The Motion was made by Commissioner Fenderson and seconded by Commissioner Swann.

Mrs. Bryant gave a summary of the proposed resolution. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	

Swann
Fair

5. **ITEM NO. 20-23. CONSULTANT SERVICES.**

TO CONSIDER AND ACT UPON A RESOLUTION AUTHORIZING THE MOBILE HOUSING BOARD (“MHB”) TO ENTER INTO A THIRTY (30) DAY CONSULTANT SERVICES CONTRACT WITH ADRIAN P. FIELDS, AND OTHER RELATED MATTERS.

The Motion was made by Commissioner Swann and seconded by Commissioner Fenderson.

Attorney Bell gave a summary of the proposed resolution. The Chair called for any questions, comments or concerns. None being made the Chair called for the question.

A roll call vote was called as follows:

Yes	No
Hill	None
Fenderson	
Swann	
Fair	

6. CONSIDERATION OF ANY OTHER BUSINESS, WHICH MAY LEGALLY COME BEFORE THE BOARD.

Mr. Bennett gave a report of COVID-19 funding being made available from HUD.

Mr. Pierce gave a report on COVID-19 testing at various sites.

7. ADJOURNMENT

A motion to adjourn was made by Commissioner Swann and seconded by Commissioner Fair.

The meeting was adjourned at 10:05.